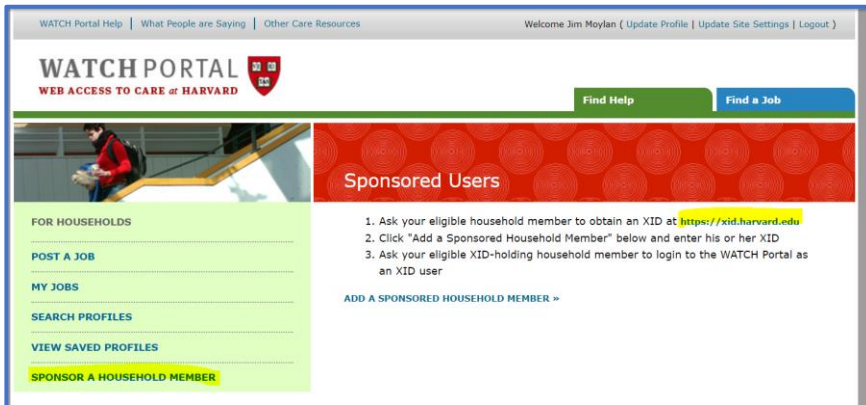
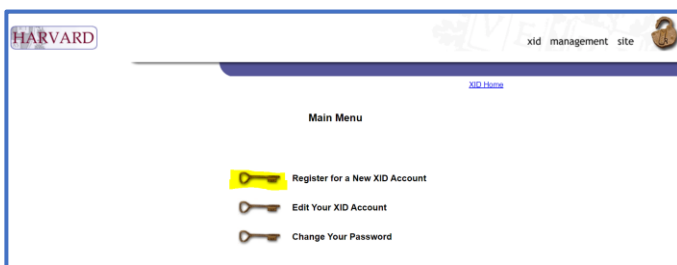
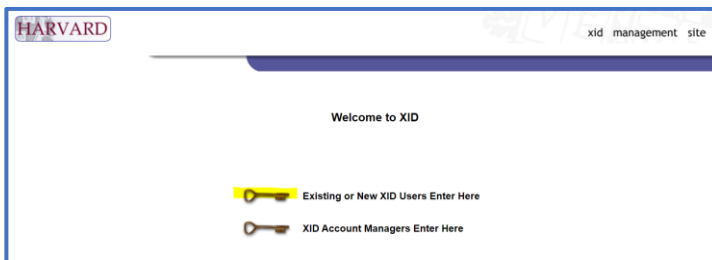


Setting up your high school- / college-age child as a care provider on WATCH portal

1. From the WATCH portal, select “Sponsor a Household Member” from the navigation panel on the left and click on the XID link (highlighted below) to obtain a Harvard ID for your household member.

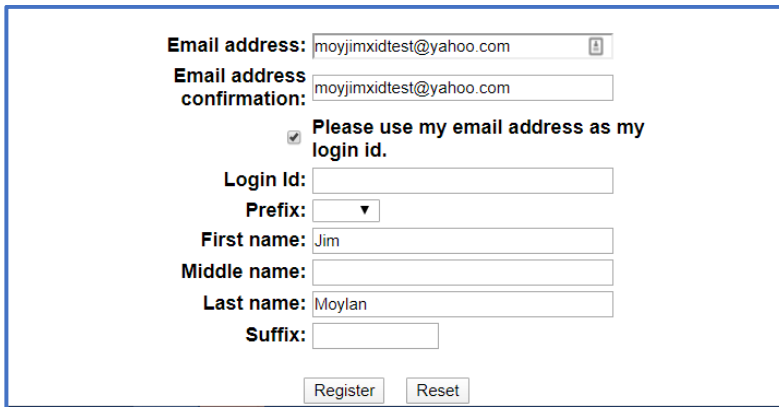


2. On the XID site, click on the Key next to “Existing or New XID Users Enter Here.” Then, from the Main Menu page, click on “Register for a New XID Account.”



Setting up your high school- / college-age child as a care provider on WATCH portal

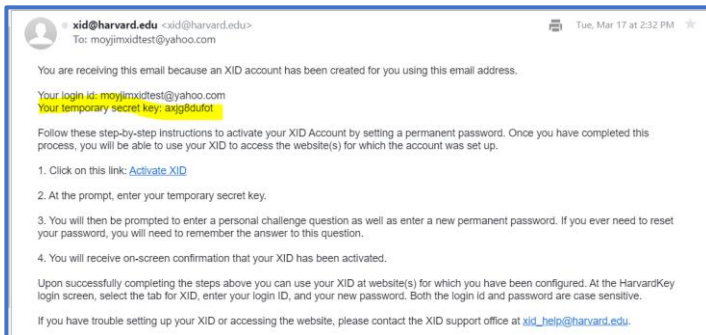
3. On the next page, enter the requested information (name and email) for your child, and then click Register. *The email address should be your child's non-Harvard email address, not your Harvard email address.*
 - a. You can create a Login ID for your child or check the box for "Please use my email address as my login id," which will use the provided email as their login.



The screenshot shows a registration form with the following fields and options:

- Email address:** moyjimxidtest@yahoo.com
- Email address confirmation:** moyjimxidtest@yahoo.com
- Please use my email address as my login id.**
- Login Id:** [Empty text box]
- Prefix:** [Dropdown menu]
- First name:** Jim
- Middle name:** [Empty text box]
- Last name:** Moylan
- Suffix:** [Empty text box]
- Buttons:** Register, Reset

4. A welcome email will be sent to your child's email with instructions on activating their account:



5. Click on the Activate XID link in the welcome email. When prompted, enter the temporary secret key from the email, as highlighted above.

Setting up your high school- / college-age child as a care provider on WATCH portal

6. Choose a personal challenge question and password for your child's XID account:

Set Password

Your password challenge and response are used when you wish to reset your password. You will be prompted with the challenge that you enter below and expected to answer with the response that you are providing.

The password that you enter here will act as your personal XID password. You will use it to authenticate yourself on the HarvardKey login page whenever you attempt to access a web site that requires you to login.

Please note that these fields are case sensitive, so you will need to remember exactly how you entered these values.

[Personal Challenge & Response Guidelines](#)

Enter a personal challenge:
(Example: What's the name of my favorite food and the name of my favorite vacation spot?)

Enter a response to your personal challenge:

Confirm your response:

Enter your new password:

Confirm your new password:


7. Your child's XID account is now active, but it may take a few hours before WATCH portal will recognize it. Their XID is the Login ID you provided in step 3 (or the email address you provided, if you checked the box to make that their Login ID).
8. The next step is to return to WATCH and log in as yourself. Select "Sponsor a Household Member" page. Click the "Add a Sponsored Household Member" link.

WATCH Portal Help | What People are Saying | Other Care Resources | Welcome Jim Moylan (Update Profile | Update Site Settings | Logout)

WATCH PORTAL

WEB ACCESS TO CARE at HARVARD

[Find Help](#) [Find a Job](#)



Sponsored Users

1. Ask your eligible household member to obtain an XID at <https://xid.harvard.edu>
2. Click "Add a Sponsored Household Member" below and enter his or her XID
3. Ask your eligible XID-holding household member to login to the WATCH Portal as an XID user

[ADD A SPONSORED HOUSEHOLD MEMBER >>](#)

FOR HOUSEHOLDS

- [POST A JOB](#)
- [MY JOBS](#)
- [SEARCH PROFILES](#)
- [VIEW SAVED PROFILES](#)
- [SPONSOR A HOUSEHOLD MEMBER](#)

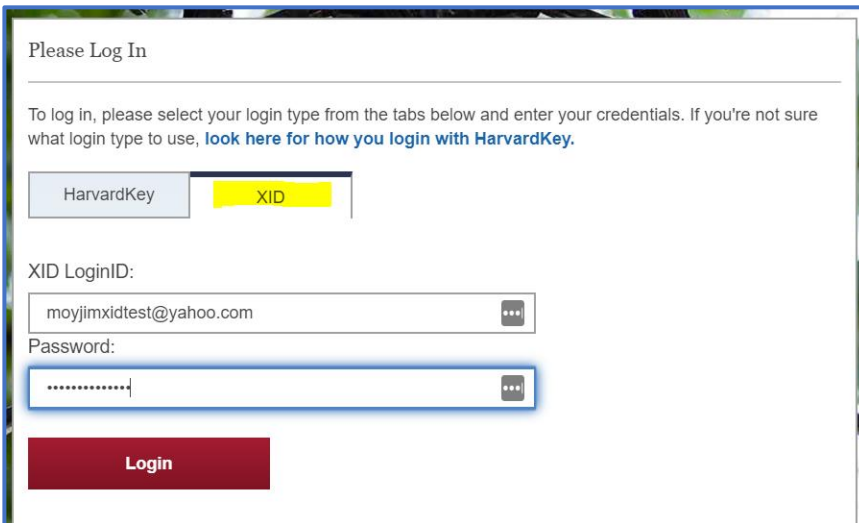
Setting up your high school- / college-age child as a care provider on WATCH portal

9. Enter the newly-created XID for your child, and choose Caregiver as the “Type”. Ignore the extra XID ID Number field, and press Save.



The screenshot shows a web form titled "Create Sponsored User" with a red header. The form contains three fields: "XID of Sponsored User" with the value "moyjimxidtest@yahoo.com", "Type" with a dropdown menu set to "Caregiver", and "XID ID Number" which is empty. A red "SAVE" button is located at the bottom center of the form.

10. At this point, your son/daughter can log in to WATCH portal by selecting the login link on the main page, selecting the XID tab on the HarvardKey form, and entering their new XID and password. They can now create their profile, post their resume, and search for jobs.



The screenshot shows a login page titled "Please Log In". It includes instructions: "To log in, please select your login type from the tabs below and enter your credentials. If you're not sure what login type to use, [look here for how you login with HarvardKey](#)." There are two tabs: "HarvardKey" and "XID", with "XID" selected. Below the tabs are two input fields: "XID LoginID:" containing "moyjimxidtest@yahoo.com" and "Password:" containing a masked password. A red "Login" button is at the bottom.